



County of Los Angeles CHIEF ADMINISTRATIVE OFFICE

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DAVID E. JANSSEN
Chief Administrative Officer

August 13, 2003

To: Supervisor Yvonne Brathwaite Burke, Chair
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: David E. Janssen
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE BRATHWAITE BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

STATUS REPORT – EXPANDING APPLICABILITY OF LIVING WAGE PROGRAM

On January 21, 2003, at the suggestion of Supervisor Molina and on motion of Supervisor Antonovich, your Board instructed the Chief Administrative Officer (CAO), County Counsel, Auditor-Controller and the Affirmative Action Compliance Officer to report back in 30 days on other County-related agencies that are not subject to the Living Wage Ordinance (LWO) and prepare an amendment to the LWO for Board consideration that would make the LWO applicable to appropriate agencies.

We issued status reports on this project dated February 20, 2003, April 8, 2003 and July 8, 2003 advising of our findings and recommendations which were to extend the Living Wage requirement only to the Community Development Commission/Housing Authority (CDC/Authority) via a policy issued under your Board's authority operating for the Commission/Authority. An amendment to the LWO was determined to be inappropriate because CDC/Authority are legally distinct from the County and are governed by their own legal requirements and policies.

Work is still underway to develop the CDC/Authority policies. On August 5, 2003, CDC/Authority, County Counsel and staff from this office, met again to discuss progress. CDC staff indicated that they were ready to write Living Wage policies following the general requirements of the County's LWO with the following primary exceptions:

- Contracting requirements specific to Proposition A will not be included because Proposition A is not applicable to the CDC/Authority; and,

Each Supervisor
July 8, 2003
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- Payment of the Living Wage will be required for specified personal services contracts that are relevant to CDC/Authority core operations.

The attached memorandum from Carlos Jackson, Executive Director, indicates the plan and time line for providing such policies to your Board for consideration. In this regard, Mr. Jackson will provide any future status reports that may be necessary prior to completion of this project.

Please let me know if you have any questions, or your staff may contact Nan Flette of this office at (213) 974-1168.

DEJ:LS
MKZ:CF:nl

c: Executive Officer, Board of Supervisors
 Affirmative Action Compliance Officer
 Auditor-Controller
 County Counsel
 Executive Director, Community Development Commission/Housing Authority

Attachment

Community Development Commission

August 12, 2003

To: Each Supervisor
From: Carlos Jackson, Executive Director
SUBJECT: **APPROVAL AND IMPLEMENTATION OF A
LIVING WAGE POLICY**

As reported to your Board, the Community Development Commission will develop a policy incorporating the principles of the County's Living Wage Ordinance. It is anticipated that a Board letter, which details the main elements of the policy, will be presented to you no later than October 14, 2003. Following Board approval, the Commission will modify the language in our Requests for Bid documents and contracts, and notify vendors of the new requirement. The policy will become effective January 1, 2004.

Implementation of a living wage policy for Housing Authority contracts also requires approval of the Los Angeles County Housing Commission.

If you have any questions, please feel free to contact Bobbette A. Glover, Assistant Executive Director, at (323) 890-7402.

CJ:BG:sm